

**CABLE ADVISORY COUNCIL (CAC)
Quarterly Meeting
Burlington Telecom Conference Room
December 9, 2009**

Minutes

CAC members:

Present: Greg Epler-Wood, Jan Schultz, David Cain, Linda Deliduka, Jeff Kaufman (via phone after approval of October 21st minutes)

Also in Attendance:

Burlington Telecom: Lisa Geisweit

Burlington Telecom: Chris Burns

Burlington Telecom: Amber Thibeault

1. Convene meeting of CAC at 4:33 p.m.
2. Approval of Today's Agenda
 - a. MOTION by Schultz to approve agenda as presented. Seconded by Deliduka. Unanimous
3. Public Forum
 - a. NONE
4. Approval of Minutes from October 21, 2009 Meeting
 - a. MOTION by Schultz to approve minutes
 - b. Epler-Wood: Add the word Passed to 7.b.c. on minutes
 - c. MOTION seconded by Cain with amendment by Epler-Wood
 - i. Unanimous (with Kaufman to possibly add changes after he joined meeting via phone)
5. BT General Manager's Report
 - a. Working on ADHOC and Council DPS
 - b. Cable problems with VOD – was taken down for maintenance. Problem was identified. It was not the equipment but was the design of the network. Issue was resolved.
 - c. NESN – providing additional content for local sports
 - d. Reviewing new product ideas
 - e. Reviewing pricing and services
 - i. Intent is to use assets BT has (i.e.) Minerva, streamlining web to television
 - f. Vermont Tech Center – working with them to discuss opportunities. (i.e.) Burlington Today is a daily show that they have
 - g. Update on Giving Page by Geisweit
 - h. Schultz: is BT working with BED on meter? Burns response: working on a mutually agreeable solution.
6. Old Business
 - a. By-Laws (Changes)

- i. After some discussion about how any new term lengths and limits might affect incumbent committee members, Deliduka made MOTION (seconded by Schultz): Term anniversaries will refer to document from September 15, 2009 members' terms for consideration (as corrected by hand) by-laws that refer to term limits Article 3 #6 starts when by-laws are passed and implemented. Approved unanimously.
 - ii. MOTION: Deliduka – Article 3 #6 change “the greater” to “less”
 - 1. Seconded by Schultz with addition of the word “full: between 2 and consecutive
 - 2. MOTION passed: 4 Ayes, Kaufmann Nay
 - iii. MOTION: by Kaufman (Seconded by Cain) – add “BT may dismiss a member in consultation with Public Service Department”
 - 1. MOTION passed: 4 Ayes, Schultz, Nay.
 - iv. Kaufman – Article 5 missing. By-laws need to be renumbered
 - v. MOTION: Kaufman (Seconded by Cain)– Article 6 “meetings be conducted with Roberts Rules of Order”
 - 1. Approved Unanimously
 - 2. Epler-Wood suggests that Thibeault be Parliamentarian
 - b. Epler-Wood implemented Chair prerogative to table the rest of the By-law discussion to next meeting.
 - c. Meeting Schedule
 - i. MOTION: Deliduka(Second by Schultz) – Quarterly 3rd Tuesday 4:30 p.m. Jan. 19, April 20, July 20, Oct. 19 – 2010
 - 1. MOTION Passed, 4 Ayes, Kaufmann Nay.
 - d. MOTION: Epler-Wood – to extend meeting by 15 minutes
 - i. Approved by acclimation.
 - e. Channel 17 Coverage
 - i. MOTION: Schultz (Second by Deliduka) – investigate meetings being televised or recorded
 - MOTION passed: 3 Ayes, Kaufmann & Cain Nays
 - ii. Epler-Wood will investigate if and how coverage can be done. Will report at January meeting
- 7. Adjournment
 - a. MOTION: Cain (Second by Deliduka)– to adjourn meeting
 - b. Approved unanimously at 6:07 p.m.